



Trustee Appointment Brief

2024-2025

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Introduction

Thank you for your interest in joining the Board of Age UK Wandsworth. While it continues to be a challenging time for the voluntary sector and older people in general, our organisation is working hard to support its clients, as well as looking ahead to grow and diversify our services.

Age UK Wandsworth has a strong history of supporting older people across the borough, thanks to our staff, funders, donors and our fantastic and committed volunteers. Our Board of Trustees plays a vital role in guiding and governing the charity, ensuring that the organisation is well managed and that it stays true to its charitable objects and purpose.

The Board has a strong relationship with our CEO and trustees are encouraged to support, challenge and guide the CEO and leadership team in developing and implementing our strategy, and overseeing finance, operations and fundraising and marketing through our sub-committees.

We are now searching for additional Board members and we are particularly interested in candidates with a background in human resources & organisational development (HR/OD), fundraising, governance, legal, finance and accounting. You do not need to have experience being a trustee or working in the voluntary sector to apply. We welcome contact from people from Black, Asian and minority ethnic backgrounds, people with a disability, and those with links to other community groups in Wandsworth.

This is a fantastic time to join our Board in helping to shape Age UK Wandsworth's future and the impact it has on people's lives. We look forward to hearing from you.



Lara Sonola
Co-Chair of Trustees

Who we are and what we do

The London Borough of Wandsworth spans from Battersea and Nine Elms in the east, Tooting and Balham in the south, and Putney and Roehampton in the west. Age UK Wandsworth is located in the heart of Wandsworth Town, where we are in a prime location to support the 30,000+ older adults living across the borough.

The organisation began as Wandsworth Older People's Welfare Council in the early 1960s, where residents gathered to discuss issues facing older people in the borough. By the 1970s and 80s, weekly drop-in sessions to deliver advice on money and care, and a befriending service matching volunteers and isolated older people had been established. These fledgling programmes marked the beginning of two of our flagship services today.

By the turn of the century, we were operating as Age Concern Wandsworth, with newly launched support such as the Handyperson service helping us to reach more older people with varying needs across the borough. In 2007, we moved to our current office on Old York Road, which is where we are currently based under the name Age UK Wandsworth.

Last year, we celebrated our 60th anniversary of providing services to the thousands of older Wandsworth residents that come to us each year for free or low cost support to stay happy, healthy and independent at home for as long as they wish to.

While the last few years have been challenging for all sectors, with the hard work of our staff, volunteers and trustees, we have withstood the challenges presented by the pandemic and the cost-of-living crisis. We have continued to grow and now run the Gwynneth Morgan Day Centre, for older people, adults with dementia and adults with disabilities.



Our Services

- Befriending Services
- Community Engagement
- Digital Inclusion
- Foot Clinic
- Gwynneth Morgan Day Centre
- Handyperson Service
- Hospital Discharge Support
- Information and Advice
- Maintenance Cognitive Stimulation Therapy
- Scams Prevention
- Voluntary Services Navigator

Our Activities

- Over 60s Coffee Morning
- LGBTQ+ Coffee Morning
- Roehampton Community Shed

Our People

- 40+ staff
- Senior Leadership Team
- 9 trustees
- 350+ volunteers

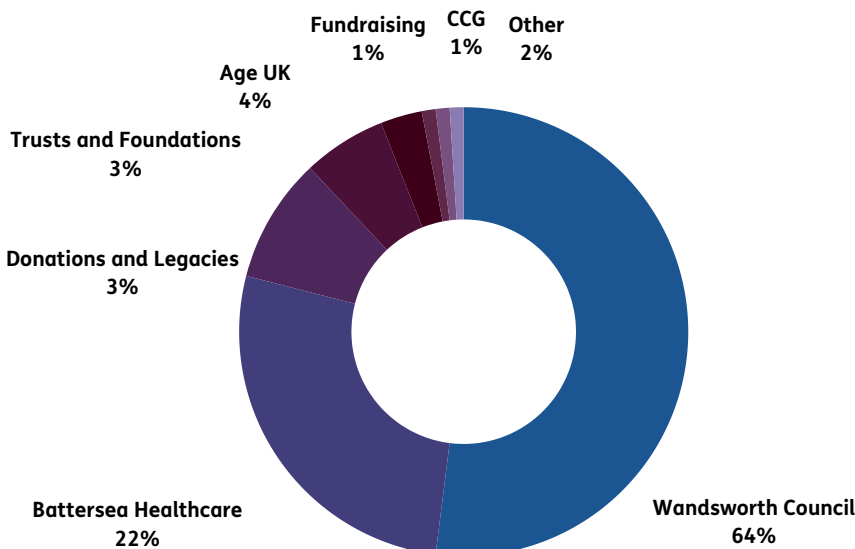
Our Impact 2022-2023



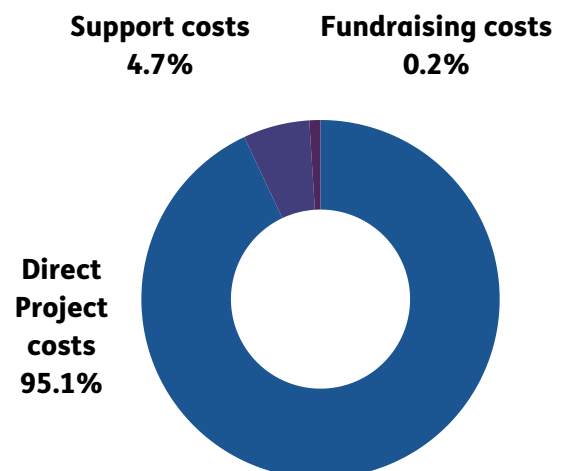
Our finances 2022-2023

We are currently preparing our accounts for 2023-2024. In 2022-2023 our total income was £1,893,572 and our total expenditure £1,531,595. Age UK Wandsworth therefore reported a healthy surplus for 2022-2023 of around £362k. Our financial reserves at the end of the year were robust. This has enabled us to cope with the financial impact on our organisation of COVID-19 and high inflation, and we have been able to operate our services uninterrupted. Our strong reserves position provides a solid cushion for our long-term financial health and security and enabled us to take on the management of a local day centre from October 2021.

Income



Expenditure



Our structure

Our Board

Jenny Alexander (Co-Chair and Chair of Policy and Finance Committee)

Lara Sonola (Co-Chair)

Philip Francis

Karrie Liu

Kim Marshall

Anisha Mistry

Richard Smuts (Chair of Fundraising and Marketing Committee)

Tracy Cherrington (Chair of Operations Committee)

Board of Trustees

Finance Committee

Fundraising and Marketing Committee

Operations Committee

Board Calendar

- The Board meet 6 times per year
- Our sub-committees meet 3-6 times per year
- Trustees also attend the Annual General Meeting and other events, such as our annual volunteer party.



"Age UK Wandsworth has been absolutely amazing at helping our patients maintain safety and independence at home. All patients and staff speak extremely highly of your services; you are friendly, timely, extremely helpful and go above and beyond for patients. Thank you for all of your hard work!"

Wandsworth Care Coordinator

Role description

Our vision is that everyone should be able to age well in Wandsworth. With over 30,000 older people in our community, it is vital that we continue to be an effective, agile and sustainable organisation. Our job is to ensure that we deliver high-quality, cost-effective services, which mirror the diverse and changing needs of our older residents.

We provide valuable services that tackle loneliness, prevent falls, help people through the hospital discharge process and provide information and advice. Our funders, amongst which we count Wandsworth Council, Battersea Healthcare Community Interest Company and Trust for London, set high, measurable standards for performance delivery.

We are keen to recruit trustees who will bring their knowledge and skills whilst developing a keen understanding of the values, strategies and aspirations of Age UK Wandsworth. We are particularly interested in candidates with a background in health and social care, Human Resources, fundraising and marketing, governance, legal, and finance. You do not need to have experience working in the voluntary sector to apply, but a willingness to learn about the sector and about our specific work is essential.

In return, you will receive support from our CEO and the rest of our experienced Board of Trustees and the opportunity to develop your skills in governance, strategy development and financial management.

Person specification

Knowledge and Experience

The following knowledge and experience is desirable, but not a barrier to applying for a trustee role:

- Experience of providing strategic oversight and advice; translating the risks and opportunities of your area of expertise for other Trustees to enable the Board as a whole to engage in an informed way
- Experience of driving organisational delivery and improvement
- An ability to draw on your knowledge, contacts and networks, as appropriate, to support our work
- An awareness of and interest in current national and local issues affecting older people
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship, following Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership

Skills and Abilities

- Strategic and creative thinking
- Constructive criticism
- Ability to probe facts, challenge assumptions, and identify the advantages and disadvantages of proposals
- Ability to work as part of a team and take an active part in discussions
- A high level of written and oral communication skills, including the ability to represent the organisation to stakeholders and the public if necessary

Essential Qualities

- Commitment to Age UK Wandsworth's ethos, values and objectives
- Willingness and ability to meet the time and effort required for this role
- A strong commitment to equality, diversity and inclusion

Diversity

Age UK Wandsworth believes in equality of opportunity in the appointment of its staff and trustees and this is reflected in the current profile of our organisation. We welcome applications from all sections of the community.

Terms of appointment

This role is voluntary and is not remunerated, although expenses for travel and other expenses reasonably incurred may be claimed.

- Age UK Wandsworth's Board meets 6 times a year.
- In addition to attending Board meetings, the successful candidate may wish to attend sub-committee meetings which are held during the day to accommodate staff and can therefore be joined virtually.
- Time commitment: **up to 3-5 hours a month, depending on level of responsibility.**

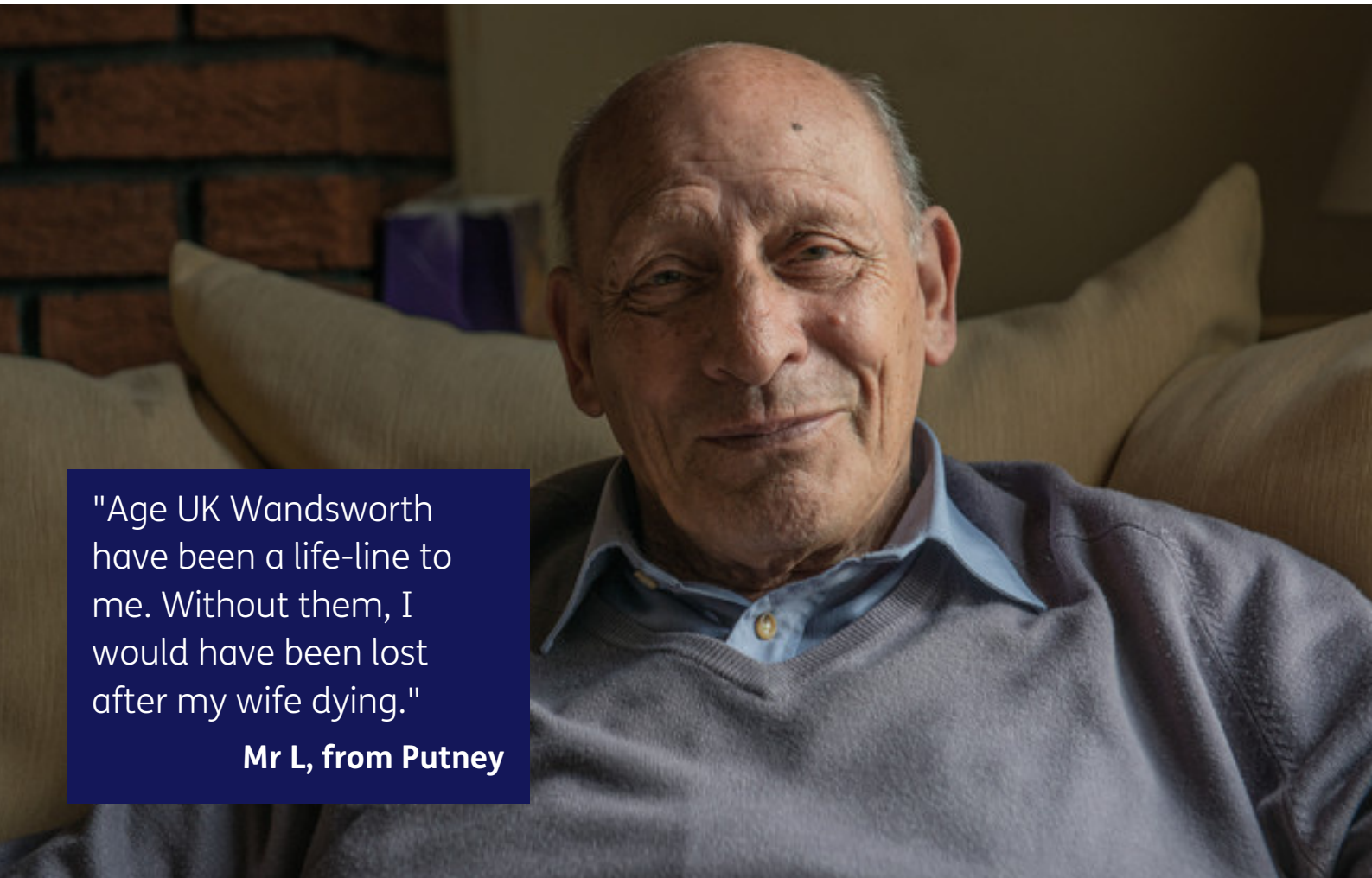
GDPR

In order to store your information, under GDPR guidelines you must give us consent to do so. Consent can be withdrawn at any time by emailing info@ageukwandsworth.org.uk or by calling 020 8877 8940.

Applications

Please fill in the Trustee Application form, Equalities Monitoring form and Declaration of Criminal Records form. Completed forms must be emailed to ceo@ageukwandsworth.org.uk for the next stage of the application process to begin.

For an informal chat about what the role requires, please contact Natalie on the above email.



"Age UK Wandsworth have been a life-line to me. Without them, I would have been lost after my wife dying."

Mr L, from Putney



"Age UK Wandsworth staff have helped me and my service users in so many different situations; the Handyperson Service, Hospital Discharge Support, Befriending services and even Online Food Shopping, all of those services are absolutely essential and I don't know how we would manage without this provision in place. Furthermore, the staff are absolutely great and always happy to help. Thank you for everything you do!"

NHS Occupational Therapist



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info@ageukwandsworth.org.uk

www.ageuk.org.uk/wandsworth

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Age UK Wandsworth is a trading name of Age Concern Wandsworth which is a registered charity (number 1069406) and company limited by guarantee (registered in England and Wales number 3531311). Registered office: 549 Old York Road, Wandsworth, London, SW18 1TQ.